

**INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE (CBSE RELATED INFORMATION)**

1. Name of the school with address  
(Strictly as per Affiliation sanction Letter or as permitted by the Board) with Pin code no. N.P.CO-ED.SR.SEC.SCHOOL,MOTI BAGH-I NEW DELHI-110021 **2774027/2672**
- (i) E-mail mtb.ss@ndmcmail.gov.in  
(ii) Ph. No. 011-26881737  
(iii) Fax no. -NA-
2. Years of establishment of school 1958
3. Whether NOC from state/UT or Recommendation of Embassy of India Obtained? - NA-
- (i) NOC No. \_\_\_\_\_  
(ii) NOC issuing date \_\_\_\_\_
4. Is the school recognised , NDMC  
if yes By which Authority
5. Status of Affiliation:  
Permanent/Regular/ Provisional Permanent
- (i) Affiliation No. 2774027  
(ii) (ii) Affiliation with the Board since 1989  
(iii)Extension of Affiliation up to till today
6. Name of trust/Society/ Company -NA-  
Registered under Section 25 of the Company Act, 1956  
Period up to which Registration of Trust/Society is valid
7. List of member of school managing Committee with their Address/ tenure and Post held

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD
1	Ritu Gupta	Principal			Chairperson
2	Mubin Ahmed Khan	Parent			Vice Chairperson
3	Santosh	Parent			Member
4	Kusum	Parent			Member
5	Pakija	Parent			Member
6	Kavita Devi	Parent			Member
7	Kiran Devi	Parent			Member
8	Anita Devi	Parent			Member

9	Reena	Parent			Member
10	Arti	Parent			Member
11	Udhari Shah	Parent			Member
12	Kanchan Bahadur	Parent			Member
13	Ashok Kumar	Parent			Member
14	Dharampal	Parent			Member
15	I A Khan	Parent			Member
16	Kirti Lata	Parent			Member
17	Vinod Kumar Yadav	Asstt. Teacher			Convener

8. Name and official address of the Manager / President/Chairman/ Correspondent

-NA-

- (i) E-mail \_\_\_\_\_  
(ii) Ph. No. \_\_\_\_\_  
(iii) Fax no. \_\_\_\_\_

9. Area of School Campus

- (i) In Acres  
(ii) In sq. mtrs. 8710.59  
(iii) Built up Area (Sq. mtrs.) 1941.59  
(iv) Area of playground in (Sq. mtrs.) 6769  
(v) Other facility  
(vi) Swimming pool NO  
(vii) Indoor game YES  
(viii) Dance rooms NO  
(ix) Gymnasium YES- OPEN GYM  
(x) Music Room YES  
(xi) Hostels NO  
(xii) Health and Medical Check up YES

10. Details of the fee structure

- (i) Pre nursery No fee charged  
(ii) Nursery Free Education from Nry. to XII  
(iii) I to V Free Education  
(iv) VI to VIII Free Education  
(v) IX & X Only pupil fund charged for boys XI & XII  
(vi) XI & XII

11. Transport facility

- (i) Own Buses -NA-  
(ii) Busses hired on contract basis  
(iii) Details of transport charge

12. Details of salary being paid by the school to teaching staff/non-teaching (to be updated time to time)  
Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
PRINCIPAL	15600-39100	7600/-	As per the norms adopted for Central Govt Employees	30% OF BASIC	N.A.
VICE PRINCIPAL	15600-39100	5400/-		30% OF BASIC	N.A.
T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-		30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

13. Mode of payment of salary

- (i) Name of the bank through which salary is drawing \_\_\_\_\_ ECS (Different Banks for individuals)
- (ii) Through single cheque transfer advice \_\_\_\_\_
- (iii) Individual cheque \_\_\_\_\_
- (iv) Cash \_\_\_\_\_

14. Library facility

- (i) Size of the library in sq. mtrs. 130/1800
- (ii) No. of Periodicals 04
- (iii) No. of Dailies 02
- (iv) No. of Reference books class- wise 270 (VI to XII)
- (v) No. of Magazine 09
- (vi) Others -
- (vii) Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: [deo-g.education@ndmcmil.gov.in](mailto:deo-g.education@ndmcmil.gov.in)

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: [deo-admn.education@ndmcmil.gov.in](mailto:deo-admn.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: [director.education@ndmcmil.gov.in](mailto:director.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

15. Members of Sexual Harassment committee Ritu Gupta, Kamlesh Sharma, Savita, Sunita, Reva

16. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	23	16	39	
Nursery B	23	16	39	
<b>Total of Nursery</b>	46	32	78	
I A	15	24	39	Maths and EVS
II A	13	19	32	Maths and EVS
II B	17	14	31	Maths and EVS
III A	18	19	37	Maths and EVS
III B	21	11	32	Maths and EVS
IV A	19	18	37	Maths and EVS
IV B	18	19	37	Maths and EVS
V A	16	14	30	Maths and EVS
V B	18	12	30	Maths and EVS
<b>Total class I to V</b>	155	150	305	
VI A	20	09	29	Maths
VI B	18	13	31	Maths
VI C	21	10	31	Maths
VII A	17	15	32	Maths
VII B	25	11	36	Maths
VII C	17	17	34	Maths
VIII A	14	14	28	Maths
VIII B	16	13	29	Maths
VIII C	21	07	28	Maths
<b>Total of class VI to VIII</b>	169	109	278	
IX A	18	15	33	Maths
IX B	33	11	44	Maths
IX C	31	16	47	Maths
X A	21	13	34	Maths
X B	21	11	32	Maths
<b>Total of class IX and X</b>	124	66	190	

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subject				
	M	F		Stream (e.g. Arts, Commerce, Science)	Subjects in English Medium with enrolment (e.g. Acct.(32))	Other subjects/ Languages (e.g.= Eng. Core(85))	Choice in subjects [e.g. I.P / Maths (commerce), Phy. Edn./ Painting (Arts) etc.]	Additional subject ( e.g. Painting in XI B)
XI A	26	12	38	Arts	Eco-7	Eng-38	Phy.edu (main)	Painting
XI B	20	02	23	Arts	-	Hindi-23	Painting(main)	Phy.edu.
XI C	23	03	26	Commerce	Maths-16 I.P-10 Acc.-26 Eco-13 B.S.T-15	Eng-26	Maths-16 I.P.-10	Painting-26
XI D	33	5	38	Science	Phy-38 Chem-38 I.P.-38	Eng-38	Maths-27 Bio-11	Phyedu-38
XII A	18	08	26	Arts	Eco-4	Eng-26	Phy.edu (main)	Painting
XII B	17	13	30	Arts	-	-	Painting	Phy.edu
XII C	35	02	37	Commerce	Eco-13 B.St-19 Acc.-37 Maths-23 Painting-13	Eng. Core-37	I.P.-14 Maths-23	Painting
XII D	32	03	35	Science	Phy-35 Chem-35 I.P.-35	Eng. Core-35	Maths-26 Bio-9	Phy.edu-35
Total Class XI And XII	204	48	253					

Total Enrolment from class Nursery to Class XII:

Male= 698 Female = 405 Total (Male +Female) = 1104

17. Academic session period

From 01/04/2016 to 31/03/2017

18. Vacation period

From 11/05/2016 to 30/06/2016 (Summer Vacation)  
From 8/10/2016 to 10/10/2016 (autumn break)  
From 26/12/2016 to 15/01/2017 (Winter break)

19. Admission period

Throughout the year for I TO VIII

## 20. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent / Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
Harendra Verma, PGT	257958	Permanent	25-10-1989	Trained	Pol.science, 30-35	Responsible
Anjana, PGT	267965	Permanent	18-07-1991	Trained	Painting 30-35	Responsible
Kishor Kumar Gaur PGT	293275	Permanent	11-09-1997	Trained	Commerce, Business Study 30-35	Responsible
Padmini Kumari Gautam PGT	302068	Permanent	08-08-1997	Trained	Hindi 30-35	Responsible
Harpal Singh PGT	291815	Permanent	13-08-1997	Trained	Physics 30-35	Responsible
Rafatunisa Khanam PGT	261941	Permanent	17-07-1990	Trained	Biology 30-35	Responsible
Kanchan Grover PGT	264614	Permanent	21-12-1990	Trained	English 30-35	Responsible
Shashi Kiran Rana PGT	264200	Permanent	05-12-1990	Trained	Mathematics 30-35	Responsible
Bharat Bhushan PGT	305671	Permanent	23-12-1997	Trained	Sociology 30-35	Responsible
Hansraj PGT	312741	Guest	15-07-2013	Trained	History 30-35	Responsible
Sita Ram PGT	314647	Guest	31-12-2014	Trained	Hindi 30-35	Responsible
Anita PGT	314538	Guest	31-12-2014	Trained	English 30-35	Responsible
Anita Thakur	N.A	Deputation	02-04-2016	Trained	Chemistry 30-35	Responsible
Vinod Kumar, TGT(Science)	293845	Permanent	05-09-1997	Trained	Natural Science 30-35	Responsible
Neelam Chopra, TGT	259152	Permanent	21-10-1989	Trained	Home Science 30-35	Responsible
Sunita Rani, TGT	307899	Deputation	26-05-2014	Trained	Social Studies 30-35	Responsible
Renu Bala TGT	267121	Permanent	15-07-1991	Trained	Hindi 30-35	Responsible
Anju Bala TGT	292798	Permanent	14-08-1997	Trained	Hindi 30-35	Responsible
R.N.Thakur TGT	291823	Permanent	28-08-1997	Trained	Mathematics 30-35	Responsible
Mridula Gupta TGT	306009	Permanent	15-04-1998	Trained	Mathematics 30-35	Responsible
Savita Sharma TGT	267444	Permanent	15-07-1991	Trained	English 30-35	Responsible
Sangita Rani	306825	Permanent	09-07-2001	Trained	English	Responsible

TGT					30-35	ble
Veena Sharma TGT	265167	Permanent	08-01-1991	Trained	Sanskrit 30-35	Respon sible
Meghmalti TGT	310448	Permanent	30-07-2009	Trained	Drawing 30-35	Respon sible
Saroj Nagpal	256728	Permanent	19-07-1989	Trained	Librarian 30-35	Respon sible
Reva	211037	Permanent	02-04-1982	Trained	Yoga 30-35	Respon sible
Pushpa Panwar	268707	Permanent	13-09-1991	Trained	Work Exp. 30-35	Respon sible
Chander Singh	270661	Permanent	10-04-1992	Trained	PET 30-35	Respon sible
Divya TGT	310497	Contract	08-08-2009	Trained	English 30-35	Respon sible
Namita TGT	312728	Guest	15-07-2013	Trained	Mathematics 30-35	Respon sible
Sheetal TGT	312899	Guest	19-08-2013	Trained	Natural Science 30-35	Respon sible
Sweera TGT	310486	Contract	1-08-2009	Trained	Hindi 30-35	Respon sible
Jyotika TGT	312797	Guest	16-07-2013	Trained	Computer 30-35	Respon sible
Parmeet Kaur TGT	314534	Guest	15-01-2015	Trained	Punjabi 30-35	Respon sible
Sunita Chauhan TGT	314566	Guest	16-01-2015	Trained	Special Educator 30-35	Respon sible
Vinod Kumar Yadav , PRT	306911	Permanent	12-11-2001	Trained	Asstt. Teacher 30-35	Respon sible
Kanchan Negi PRT	312751	Guest	15-07-2013	Trained	Nursery 30-35	Respon sible
Neelam Rani PRT	268153	Permanent	15-07-1991	Trained	Asstt. Teacher 30-35	Respon sible
Saroj Bala PRT	207565	Permanent	04-01-1982	Trained	Primary Yoga 30-35	Respon sible
Pushpa Rawat PRT	244327	Permanent	03-08-1987	Trained	Nursery 30-35	Respon sible
Sunita Singhal PRT	306254	Permanent	12-07-1999	Trained	Asstt. Teacher 30-35	Respon sible
Sweety Grover PRT	306947	Permanent	12-11-2001	Trained	Asstt. Teacher 30-35	Respon sible
Vijay Singh PRT	306824	Permanent	10-07-2001	Trained	Asstt. Teacher 30-35	Respon sible
Sangeeta Arora PRT	306286	Permanent	17-07-1999	Trained	Asstt. Teacher 30-35	Respon sible
Pooja Saini PRT	306978	Permanent	10-11-2001	Trained	Asstt. Teacher 30-35	Respon sible
Rayemni Kerketta PRT	305104	Permanent	09-09-1997	Trained	Asstt. Teacher 30-35	Respon sible
Raj Bala PRT	306264	Permanent	16-08-1999	Trained	Asstt. Teacher 30-35	Respon sible
Shiv Narain Gupta PRT	305926	Permanent	30-03-1998	Trained	Asstt. Teacher 30-35	Respon sible
Prem Prakash	276643	Permanent	18-07-1994	Trained	Lab Asstt.	Respon sible

						ble
Sudama	276726	Permanent	03-08-1994	Trained	Lab Asstt.	Responsible
Nand Singh	259897	Permanent	04-12-1989	Trained	Lab Asstt.	Responsible
Sumit	314502	Guest	16-01-2015	Trained	IT Asstt	Responsible
						Responsible

\*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

### Other Information

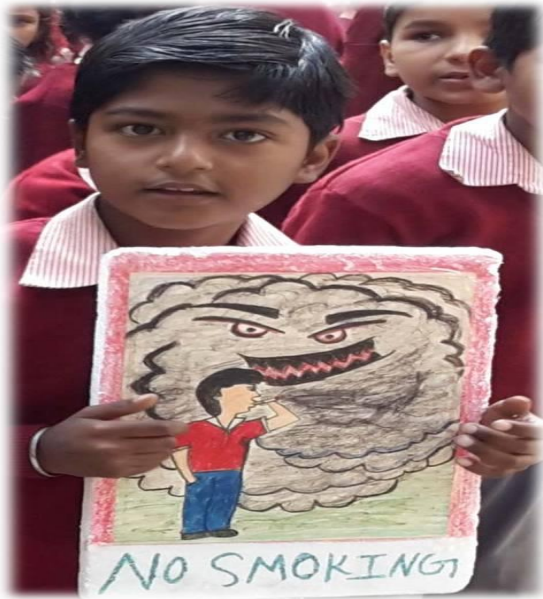
#### 1. Brief about History of school in 100 words

N.P.CO-ED.Sr.Sec.School, Moti Bagh was inaugurated on 1958. The school has a strength of 1100 students, 50 teachers and 08 non- teaching staff. The school was affiliated with CBSE in the year 1989 up to class X. upgraded up to senior secondary level in the year 2002. Presently all the three streams are running successfully with good strength of students. The students are provided like free meals, stationery & uniform. The school takes care of all students whole-heartedly and assists every time for their over-all development. The students from Junior to senior classes are given chance to participate in extra curricular activities

#### 2. Main achievements ( Academic, sports, co-curricular etc ) of school in session 2015-16 . (Please include Photos also)









3. Main achievements ( Academic, sports, co-curricular etc ) of school from 1<sup>st</sup> April 2016 to till date.  
(Please include Photos also)



4. Information about Principal/ Vice Principal/ HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1	Ritu Gupta	Principal	306586	01-09-2014	
2	Suman Kumar	Vice Principal	245961	09-05-2014	
3	Kamlesh Sharma	Head Mistress	222240	18-06-2014	

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1	Approx. 3KM	Police station south campus	8750870833

6. Information about Rooms

S.No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F.= First Floor Etc.)	# Utilization (e.g.= XII-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of LED Tube Lights	Remarks
1	1	G.F.	Principal Room		2	1	3	5	
2	2	G.F.	Clerk Room		3	1	4	5	
3	3-25	G.F.	Class Room, Yoga Room, H.M.Room, Gents Staff Room, Home Sci. Room, Store		3	1	4	4	
4	26	F.F.	Vice Principal		2	1	3	4	

5	27-53	F.F.	NCC Room, Examination Room, Maths Lab, Computer Lab, Ladies Staffroom, Library, Physics Lab		3	1	4	4	
6	54& 55	S.F.	Bio Lab, Chemistry Lab		5	3	9	10	

# = If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No)í í í í í
- Whether the school has Ramp for Physically Challenged . (Yes/No)í í í í í

#### 7. Information about Toilet Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. Cø	No. of Urinals
	G.F.	2/2	2	4	6
	F.F.	3/1	1	4	6

#### 8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
10	10	03	Nil

#### 9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
1	Sanchi House	8	Padmini	Quiz competition sports events co-curricular

				activities, extended assembly
2	Avanti House	8	Rafat	Quiz competition sports events co-curricular activities, extended assembly
3	Ujjani House	8	Anita Thakur	Quiz competition sports events co-curricular activities, extended assembly
4	Takshila House	8	Kanchan	Quiz competition sports events co-curricular activities, extended assembly
5	Eco Club	2	Prem Prakash	Quiz competition, No Cracker Drive, Tree Plantation, Say No to plastic, Save Environment, Painting Competition Etc.

#### 10. Important contact numbers

S.No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3211	9910024358
3.	DEO (A)	2816	9868911178
4.	DEO (G)	2819	9868846956
5.	AEO (Mid Day Meal Scheme)	3113	9899191440
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	9899382650

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)	Mr. Shahid	26110995
2.	A.E. (Civil)	Mr.Gajender	26110995
3.	E.E. (Civil)		
4.	J. E (Electrical)	Mr. Pandey	9810988215
5.	A.E. (Electrical)		
6.	E.E. (Electrical)		
7.	Section Officer (Horticulture)	Dr. Vinod	7065072311
8.	Any Other		